



# OHIO STATE BARBER BOARD

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## **Thursday – November 13, 2014**

Meeting of the Ohio State Barber Board was called to order at 10:15 a.m. by Connie Skaggs, President. Mrs. Skaggs called the roll and a quorum was established. Also present were; George R. Allen, Board member; John S. Korting, Public Member/Secretary; Karl “Ed” Highley, Interim Executive Director; Assistant Attorney General, Ricco Barrera; Assistant Attorney General, Keeran Rajasekaran and Lena Wright, Program Administrator.

On a motion by Mr. Korting, seconded by Mr. Allen, the Board approved the minutes, of September 11, 2014. Ayes: 3. Nays: 0. Motion approved.

On a motion by Mr. Korting, seconded by Mr. Allen, the Board approved the minutes, of November 4, 2014. Ayes: 3. Nays: 0. Motion approved.

## **Executive Director’s Report**

Interim Executive Director Highley spoke in regards to the retirement of Executive Director Howard Warner. Mr. Warner will be highly missed for his expertise and insight.

Program Administrator Lena Wright spoke on the fiscal updates for FY 2015. The budgets overview for FY 2015 as of November 12, 2014 shows we spent \$20,484.36 in the 520 Maintenance account, \$203,695 in 500 Payroll account, \$300 in 510 account and \$185.00 in the 595 account. The revenue for FY 2015 as of November 13, 2014 is \$1,119,095.50. All numbers look good and are on target. Mr. John Korting asked about renewal, the current renewal is looking good. We currently have 1,459 barbers, 220 barber shops and 16 instructors that are still listed as “Active in Renewal”. Mrs. Skaggs asked questions in regard to credit card charges in connection with the new licensing system. Mrs. Skaggs would like to know whom to speak with regarding the amount charged by the credit card company for processing of credit card payments. Mrs. Skaggs believes we may be able to get a cheaper rate. The Board office will look into this and inform Mrs. Skaggs of the answer provided.

Interim Executive Director Highley spoke on the Instructors tested at Raphael’s Barber Academy. Interim Director Highley and Mr. George Allen proctored the instructor exams. One individual took and passed the exam, the other individual failed the exam.

Interim Executive Director Highley spoke in regards to the Barber Schools. Currently all schools are doing fine, and have no issues at the present time.

Program Administrator Wright spoke in regards to the new licensing system with Iron Data. Currently we have a go live date of February 15, 2015. The Board will look to

have a workshop in January 2015 to train staff and/or school personnel interested in learning the new system. Mr. Korting suggested we create instructions and inquire with Information Technology regarding the phone system, possibly have the ability to press a number to get to someone to help with questions on the new system. Ms. Wright informed Mr. Korting that we currently have written instructions, and we will finalize the instructions once the new system is confirmed for go-live.

Program Administrator Wright spoke regarding Fleet Management we are currently in the process of having two of our vehicles replaced due to mileage near or above 100,000 miles. Unfortunately, we will have the same type of cars as previous, Ford Focus.

### **New Business 1**

At the request of Executive Director Howard Warner, Program Administrator Ms. Wright submitted paperwork requesting to have her position changed to a Program Administrator 2. Executive Director Howard Warner asked her to supply detailed information to the Board members regarding the change in position. Recently Ms. Wright obtained some additional job duties, leading the conversion/configuration to a new licensing system, handling of complaints, completing reporting requirements (including but not limited to Budget request and Workforce plan) and creating procedures, policies and directives in meeting the Barber Board goals.

On a motion by Mr. Korting, seconded by Mr. Allen, the Board voted to approve this request. The Board asked Program Administrator Wright to handle the paperwork in preparation of this change. The Board asked Board Chair Connie Skaggs to negotiate/assist with the process. Ayes: 3. Nays: 0. Motion approved.

### **New Business 2**

Laura Clemente of LaBarberia Institute of Hair sent a letter requesting approval to add eyebrow trimming and shaping to the menu of services available at the barber school and to ask the Board to acknowledge this service as a barber school service. They are interested in incorporating a detailed instructional class on eyebrows, prior to allowing a student to do an eyebrow service.

On a motion by Mr. Korting, seconded by Mr. Allen, the Board voted to table this request. The Board asked the Interim Executive Director Ed Highley to research and get back to them at the January 8, 2015 Board meeting. Ayes: 3. Nays: 0. Motion approved.

### **Executive Director's Report cont'd**

Ms. Wright spoke in regards to the 2016-2017 Budget Request. The budget has been submitted, a copy was provided to Board members.

### **Old Business 1**

Assistant Attorney General, Rico Barrera spoke regarding Emmit Todd, indicating Mr. Todd is a Tier 3 sex offender. Mr. Todd currently does not have a license, no hearing was requested, Goldman hearing not necessary. AAG Rico Barrera informed the Board

to withdraw the charges; Mr. Todd's license has expired. AAG Rico Barrera is aware Mr. Emmitt Todd was caught in a shop recently, however we have nothing more at this time.

### **Old Business 2**

Program Administrator Lena Wright spoke on behalf of Executive Director Howard Warner in regards to 2015-2016 Renewal cycle. Ms. Wright indicated Director Warner would like to give a "Special Thanks" to Lena Wright and Linda Gonya for doing a great job with renewals. Director Warner also indicated the Board Inspectors did a great job as well. Board staff goes above and beyond the call of duty.

### **Persons before the Board**

Jake Bame came before the Board seeking the Board's approval in creating a Barber Association Organization. Mr. Bame indicated barbering saved his life and would like to pay it forward. Mr. Bame is interested in creating a positive working environment between the barbers and the Board office. Mr. Bame indicates there are tremendous opportunities for barbers out there and would like to share his knowledge among the barber industry. Mr. Bame would like to create new trends, making it fun and have the ability to create more connections. Mr. Bame would like to see all barbers promote, protect and educate each other, bringing the brotherhood and pride back.

### **New Business 3**

Richard Annable sent a letter requesting to obtain an Ohio Barber's license. Mr. Annable was a licensed cosmetologist. Mr. Annable has a felony conviction and is asking the Board for felony approval prior to attending barber school.

The Board gave permission to Interim Executive Director Ed Highley to handle all felony requests. No motion

### **New Business 4**

Mark Greene sent a letter requesting to obtain permission of a felony approval for Bernard Schuler. Mr. Schuler is a Tier-3 sex offender/Sexual predator. According to 4709-5-08(B)(4) the Barber Board shall refuse to issue or renew, or shall revoke any license issued pursuant to Chapter 4709 of the Ohio Revised Code where the applicant or licensee is required to register pursuant to Chapter 2950 of the Ohio Revised Code

#### ***4709-5-08 Registered sex offender.***

*(A) The barber board may refuse to issue or renew, or may revoke any license issued pursuant to Chapter 4709. of the Revised Code, where the applicant or licensee has been adjudicated a sexual offender and is required to register pursuant to Chapter 2950. of the Revised Code or any similar statutes or ordinances , and either of the following apply:*

*(1) The licensee has been adjudicated a tier 1 sex offender under the Chapter 2950. of the Revised Code or any similar statutes or ordinances, on or after January 1, 2008, or*

*(2) The licensee as been adjudicated a sexually oriented offender under the former version of the Chapter 2950. of the Revised Code before January 1, 2008.*

*(B) The barber board shall refuse to issue or renew, or shall revoke any license issued pursuant to Chapter 4709. of the Revised Code, where the applicant or licensee is required to register pursuant to Chapter 2950. of the Revised Code or any similar statutes or ordinances, and any of the following apply:*

*(1) The licensee has been adjudicated a tier II sex offender under Chapter 2950. of the Revised Code or any similar statutes or ordinances on or before January 1, 2008,*

*(2) The licensee has been adjudicated a tier III sex offender under Chapter 2950. of the Revised Code or any similar statutes or ordinances on or before January 1, 2008,*

*(3) The licensee has been adjudicated a habitual sexual offender under the former version of the Chapter 2950. of the Revised Code before January 1, 2008, or*

*(4) The licensee has been adjudicated a sexual predator under the former version of the Chapter 2950. of the Revised Code before January 1, 2008.*

The Board gave permission to Interim Executive Director Ed Highley to handle all felony requests. No motion

### **New Business 5**

Beauty Shop owner Lucy Mahoney sent a letter to the Board requesting permission to hire a barber in her salon. Ms. Mahoney would like to hire a barber that will only work a couple days per week. Ms. Mahoney would like to use the barber's station for a cosmetologist's station on the days the barber is not working in the shop.

On a motion by Mr. Korting, seconded by Mr. Allen, the Board voted to denied the request to allow a barber and cosmetologist to share the same station. Ayes: 3. Nays: 0. Motion denied.

### **Pet Requests:**

#### **Renew:**

Shop.950077	Mr. Kim's Barber Shop	Youn Cheal Kim, Owner
Shop.780070	Chuck's Barber Shop	Charles L. Pfeister, Owner
Shop.761655	Ross Ave. Barbershop	Earnest & Doris Mills, Owner

On a motion by Mr. Allen, seconded by Mr. Korting, the Board approved the above Pet Request renewals . Ayes: 3. Nays: 0. Motion approved.

Interim Executive Director Ed Highley thanked the Board for allowing him the opportunity to hold the Interim Executive Director position. Interim Director Highley was very appreciative.

On a motion by Mr. Allen, seconded by Mr. Korting, the Board meeting adjourned at 11:47 a.m.

Next Board meeting January 8, 2015, at 10:00a.m.

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Board Chair

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Secretary/Public Member

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Executive Director